

**Academic Policy Council Agenda  
Wednesday November 15, 2017**

**HPNP Building Rm 2209 (Second floor conference room)**

**11 am**

1. Call to order
2. Approval of minutes from Oct 25
3. Approval of Agenda: Anything to add?
4. **New business:**
  - a. APC volunteer needed for Evaluation Subcommittee meeting Tues Nov 28, 2-3 pm, 239 Tigert Hall
  - b. Mary Kay Carodine (Assistant VP for Student Affairs) on faculty options for student incivility in the classroom.
5. **Old Business:**
  - a. Updates on previous topics
    - i. Referral from Senate on extending grading period by one day for Fall semester- A. Lindner (plus any other initiatives from Lindner list)
    - ii. Course Evaluation vendor presentations: Impressions from the presentations (all):  
EvaluationKit  
Scantron/Class Climate  
eXplorance Blue
  - III. Report from Chris Hass regarding Committee on Committees meeting
  - iii. Status of Coding Resolution
  - iv. UCC report?

**Note: Meeting has been moved to conference room 2209**

Directions to conference room 2209: Enter the front door of the HPNP building (has large metal statue and faces UF Health Shands Hospital). Take nearest elevator on the right to the second floor. Exit elevator to the right and take the right turn. There is a small kitchen area on the left that leads to the conference room.

**APC Responsibilities: (from Faculty Senate website)** This council's area encompasses educational policy, including the creation, modification, or deletion of academic programs and units; curriculum; academic standing; relationship of academic units to each other; general policies concerning student instruction; and academic merits of candidates for administrative positions of academic significance

## **Academic Policy Council Minutes (Draft)**

October 25, 2017

HPNP Room 2209

11:00 a.m.

### **Attendees**

Jennifer Smith, Joel Brendemuhl, John Jordi, Sue Alvers, Susan Schaffer, Pat Sohn (via phone), Paul Duncan, Chris Hass, Karen Whalen, Hans van Oostrom and Lauren Solberg.

### **Call to Order**

Susan Schaffer, Chair, called the meeting to order at 11:00 a.m. and the September minutes were approved.

### **Update on Academic Integrity Task Force**

- After giving a short history on the Academic Integrity Task Force, Joel Brendemuhl distributed a list of members.
- A meeting is scheduled for next Tuesday. Dr. David Parrott, VP Student Affairs, asked the task force to review the whole student conduct process
- Another charge for the task force is to review the academic misconduct reporting process. Many times faculty and student resolve the misconduct and it doesn't get reported to Student Affairs.

### **Course Evaluation Software**

- Jennifer Smith and John Jordi gave an update on purchasing third party software for course evaluation software. Three vendors will give webinars in a couple weeks. APC members are invited to attend. Links to the webinars will be sent at a later date.
  - Course Evaluation vendor presentations: Room 226 Tigert (the President's Conference Room) Assigned APC members to attend presentations are listed below:
    - November 6<sup>th</sup> from 3-4PM, EvaluationKit – Karen Whalen
    - November 7<sup>th</sup> from 1:45PM-3PM—Scantron/Class Climate – Susan Schaffer
    - November 9<sup>th</sup> from 9:30am-10:30am—eXplorance Blue – Susan Schaffer & Karen Whalen
- APC will discuss at the November 15<sup>th</sup> meeting.

### **Committee on Committees Representation**

- Chris Hass will attend the Committee on Committees meeting on Nov 13 for Susan Schaffer.

The resolution in opposition to legislation allowing two credits of computer code courses to substitute for a foreign language study was discussed and approved with one revision. Susan Schaffer will present the revised draft to Faculty Senate Steering Committee.

The council adjourned the meeting at 12:35 p.m.